

Lunch order instructions

To place your box lunch order follow the below instructions. If you have any question, please contact Mili (mili.ferreira@nih.gov).

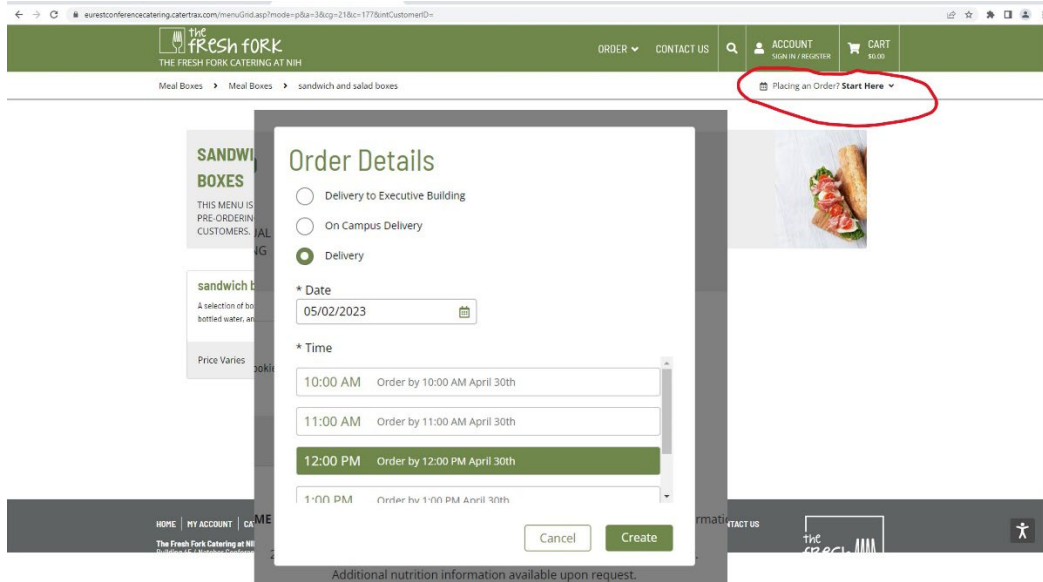
For May 16 lunch delivery, your order must be placed by May 14

For May 17 lunch delivery, your order must be placed by May 15

Go to the Fresh Fork website: <https://eurestconferencecatering.catertrax.com/> You can register to create an account or proceed as Guest.

Click the dropdown arrow **ORDER**, select **MEAL BOXES**, and then **SANDWICH and SALAD BOXES**.

Click on the calendar "**placing an order? Start Here**" for the pop-up. Select **DELIVERY**. Enter the date May 2, Time 12:00 PM



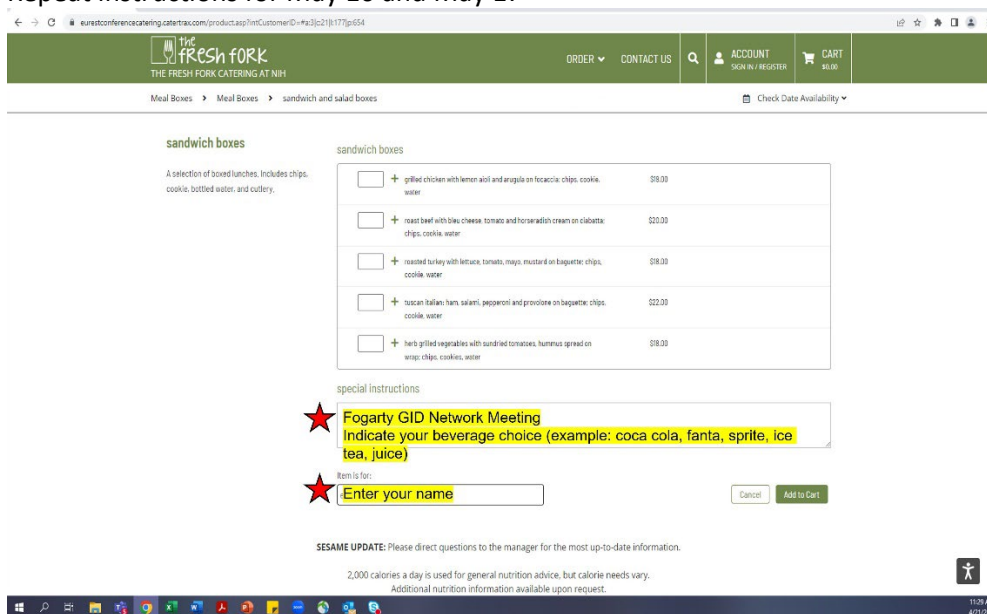
In the **SANDWICH and SALAD BOXES**, select your preferred option meal.

In the 'Special Instructions' text box, enter the *meeting name=Fogarty Bioethics Network Meeting*, your beverage choice, if you have a food allergy, and any change to the meal (example: no bleu cheese).

In the 'Item is for' text box, enter your name. This is to identify the box meal.

Click **Add to Cart**. When you have completed the order, proceed to check out.

Repeat instructions for May 16 and May 17



During check-out. Delivery details are as follows.

Address: 16 Center Drive

City: Bethesda

Contact Name: yours or mine (mili Ferreira)

Contact Email: yours or mine (mili.ferreira@nih.gov)

Contact phone: yours or mine (301-263-4992)

State: Maryland (MD)

Zip: 20892

 Order Details

Select a Date

Previous Week			Next Week			
Sunday 30 th	Monday 1 st	Tuesday 2 nd	Wednesday 3 rd	Thursday 4 th	Friday 5 th	Saturday 6 th

Select a Time Slot

12:00 PM	Your order will be ready at this time.
<input type="button" value="Change time"/>	

Delivery

*Location:

*Address:

*City:

*Contact Name:

*Contact Email:

*Contact Phone:

*State:

*Zip:

Order Details

Tax Exempt:

Contact Information